



## Arlington Finance Committee

Date: Wednesday, February 28, 2024.

Time: 7:30pm.

Location: O'Neill Community Room, Public Safety Building, 112 Mystic Street, Arlington, MA.

### Minutes

Attendance: Christine Deshler, Alan Jones, Topher Heigham, Carolyn White, Michael Ruderman, Charles Foskett, David McKenna, Jennifer Susse, Josh Lobel, John Griffin, Grant Gibian, Peggy Bliss, Rebecca Younkin, Allan Tosti, Annie LaCourt, Darrel Harmer (remote) and Tara Bradley (Secretary). Visitors: Dana Mann (Director of Assessors).

1. Article 21 – Home Rule Legislation – To Amend the Senior Citizen Property Tax Exemption: estimate of about 750 taxpayers who qualify at the state level (from 2021); most who qualify at the state level would qualify at the town level. Tax levy does not change (raise same amount of money) regardless of whether article passes. Mann's rough math estimate is approximately a \$50 per year increase for the average single family home. Mann shared that the main purpose of this article is to maintain town's historical single tax rate.
2. 2/26/2024 Minutes: motion to accept minutes passed unanimously.
3. Parking: projected revenue for FY25 is \$422,034.20 and projected expenditures are \$532,208.00.
  - a. VOTE: motion to accept \$57,102 Parking Taxation Total passed unanimously.
  - b. VOTE: motion to postpone vote on the Parking Benefit District passed unanimously.
4. Article 21 - Home Rule Legislation – To Amend the Senior Citizen Property Tax Exemption: the committee discussed the merits of the article and whether or not the committee should take up the article in its report. Vote is postponed pending receipt of a financial model.
5. Budget Follow-Up Items.
  - a. Playing Fields - in 2023 \$69,950 was received from user fees. Portable restroom costs are roughly \$20,000 per year.
  - b. Recreation – there is currently an initiative to have pre-schools and daycares track usage of playgrounds for the town to analyze and potentially implement user fees.

- c. Composting – this project has not happened yet. Changed company to Black Earth which is more expensive. Milan hoping to use some state resources to support the project.
- 6. Committees & Commissions.
  - a. Envision Arlington: Envision Arlington proposed a decrease in their budget to \$1,500.
    - i. VOTE: a motion to accept the \$1,500 Envision Arlington budget passed unanimously.
  - b. Open Space Committee: Open Space Committee proposed a decrease in their budget to \$1,000.
    - i. VOTE: a motion to accept the \$1,000 Open Space Committee budget passed with 13 in favor and one abstaining (Jones).
  - c. Historic Districts Commission.
    - i. VOTE: a motion to accept the \$6,000 Historic Districts Commission passed unanimously.
  - d. Historical Commission.
    - i. VOTE: a motion to accept the \$8,700 Historical Commission budget passed unanimously.
  - e. LGBTQIA+ Rainbow Commission.
    - i. VOTE: a motion to accept the \$4,000 LGBTQIA+ Rainbow Commission budget passed unanimously.
  - f. Transportation Advisory Committee.
    - i. VOTE: a motion to accept the \$2,000 Transportation Advisory Committee budget passed unanimously.
  - g. Commission on Arts & Culture.
    - i. VOTE: a motion to accept the \$35,000 Commission on Arts and Culture budget passed unanimously.
- 7. Article 51 – Appropriation / Harry Barber Community Service Program: committee will discuss options to move this under Committees and Commissions Article in FY26.
  - a. VOTE: motion to accept \$7,500 Harry Barber Program budget passed unanimously.

#### Summary of Votes

Budget	Total	Status	Date	Votes
Parking	\$57,102.00	Approved	2/28/2024	14-0-0
Envision Arlington	\$1,500.00	Approved	2/28/2024	14-0-0
Open Space Committee	\$1,000.00	Approved	2/28/2024	13-0-1
Historic Districts Commission	\$6,000.00	Approved	2/28/2024	14-0-0
Historical Commission	\$8,700.00	Approved	2/28/2024	14-0-0

LGBTQIA+ Rainbow Commission	\$4,000.00	Approved	2/28/2024	14-0-0
Transportation Advisory Committee	\$2,000.00	Approved	2/28/2024	14-0-0
Commission for Arts & Culture	\$35,000.00	Approved	2/28/2024	14-0-0

Meeting adjourned at 9:48pm.

By Tara Bradley.

Reference 1: FY25 Parking Benefit District Proposed Budget  
Reference 2: Sample Means-Tested Property Tax Exemption Language Hingham  
Reference 3: Preliminary Senior Circuit Breaker Credit  
Reference 4: Tax Rate Recapitulation Fiscal Year 2024  
Reference 5: Final Revised Field Policy 3-23-21  
Reference 6: Playing Fields Fees Email Connelly  
Reference 7: Student Article on Composting Follow-Up Email Milan  
Reference 8: Envision Arlington FY25 Budget  
Reference 9: Open Space Committee FY25 Budget  
Reference 10: Historic Districts Commission FY25 Budget  
Reference 11: Historical Commission FY25 Budget  
Reference 12: LGBTQIA+ Rainbow Commission FY25 Budget  
Reference 13: Transportation Advisory Committee FY25 Budget  
Reference 14: Commission for Arts & Culture FY25 Budget

**PARKING FUND BUDGET**

REVENUES	FY24 BUDGET	FY24 ACTUAL 2/13/24	FY25 BUDGET
Single Space Meters	\$ 259,798.00	\$ 126,310.64	\$ 179,599
Multi-Space Meters	\$ 139,985.00	\$ 44,056.55	\$ 62,712
Charging Station	\$ 5,317.00	\$ 14,617.30	\$ 20,464
Pay by Phone	N/A	\$ 88,254.67	\$ 123,556
Interest	\$ 11,824.00	\$ 25,503.93	\$ 35,704
<b>TOTAL</b>	<b>\$ 416,924.00</b>	<b>\$ 298,743.09</b>	<b>\$ 422,034.20</b>

EXPENDITURES	FY24 PROJECTED	FY24 ACTUAL 2/13/24	PROJECTED FY25
<b>MAINTENANCE AND OPERATION</b>			
IPS, CC Fee, Coin Collection	\$ 163,100	\$ 160,432.26	\$ 128,500
Charging Stations	\$ -	\$ -	\$ 10,000
Electricity at Charging Stations	\$ -	\$ -	\$ 4,800
Lease Payments	\$ 6,000	\$ 3,000.00	\$ 6,000
Parking Enforcement/Admin	\$ 111,325	\$ 111,325.00	\$ 114,148
<b>Maintenance and Operation Subtotal</b>	<b>\$ 280,425.00</b>	<b>\$ 274,757</b>	<b>\$ 263,448</b>
<b>PARKING BENEFIT DISTRICT</b>			
Russell Common Lot	\$ -	\$ -	\$ 65,000
Trash Management	\$ 32,500	\$ -	\$ -
Seasonal Plantings	\$ 22,400	\$ 22,705	\$ 23,060
Watering of Seasonal Planting	\$ 14,340	\$ -	\$ 13,200
Other	\$ 17,959	\$ -	\$ -
Electric Upgrades	\$ -	\$ -	\$ 25,000
250th Decorations	\$ -	\$ -	\$ 27,500
Seasonal Decorations	\$ 49,300	\$ -	\$ 75,000
Streetscape Improvements	\$ -	\$ 3,500	\$ 40,000
Encumbrances	\$ -	\$ 84,814	\$ -
<b>Parking Benefit District Subtotal</b>	<b>\$ 136,499</b>	<b>\$ 111,019</b>	<b>\$ 268,760</b>
<b>TOTAL</b>	<b>\$ 416,924.00</b>	<b>\$ 385,776.43</b>	<b>\$ 532,208</b>

	PROJECTED FY24		PROJECTED FY25
<b>REVENUES</b>	\$ 416,924.00		\$ 422,034.20
<b>EXPENDITURES</b>	\$ 416,924.00		\$ 532,208.00
<b>Surplus (Deficit)</b>	\$ -		\$ (110,173.80)
<b>Beginning FY Fund Balance</b>	\$ 623,422.00		\$ 623,422.00
<b>Ending FY Fund Balance</b>	\$ 623,422.00		\$ 513,248.20

CARRY FORWARD SOY 7.1.23

**\$623,422.00**

Updated February 16, 2024

## Acts (2020)

### Chapter 381

#### AN ACT RELATIVE TO THE ESTABLISHMENT OF A HINGHAM MEANS-TESTED PROPERTY TAX EXEMPTION.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential according to the classification by the board of assessors for the town of Hingham (a "Qualifying Parcel"), there shall be a senior, means-tested exemption from the property tax otherwise payable with respect to such Qualifying Parcel in an amount to be determined annually by the board of selectmen, provided in section 3 of this act. For the purposes of this act, a Qualifying Parcel shall mean a unit of real property as defined by the board of assessors under the deed for the property and shall include a condominium unit. The exemption provided for herein shall be in addition to any other exemptions allowed under the General Laws.

SECTION 2. The board of assessors may deny an application if they find the applicant has excessive assets that place them outside of the intended recipients of the senior exemption created by this act. The



board of assessors shall adopt by regulation criteria for approvals and denials of applications. A taxpayer shall qualify for the exemption under section 1 if all of the following criteria are met:

(i) The Qualifying Parcel is owned and occupied by 1 or more persons who claimed the circuit breaker income tax credit the previous calendar year under subsection (k) of section 6 of chapter 62 of the General Laws;

(ii) The Qualifying Parcel is owned by: (i) a single taxpayer age 65 or older; or (ii) jointly by taxpayers so long as 1 owner is age 65 or older and the joint owner is age 60 or older, as determined as of December 31st of the previous calendar year;

(iii) The Qualifying Parcel is the domicile of the taxpayer(s);

(iv) The applicant taxpayer or at least 1 of the joint applicants has been domiciled and owned a residential unit of real property in the town of Hingham for at least 10 consecutive years prior to filing an application for this exemption;

(v) The maximum assessed value of the domicile is no greater than the prior fiscal year's maximum assessed value for qualification for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws as adjusted annually by the department of revenue;

(vi) Property taxes shall not be reduced by more than 50 per cent by this exemption; and

(vii) The board of assessors has approved the application for the exemption.



SECTION 3. The board of selectmen shall annually set the exemption amount provided for in section 1; provided that the amount of the exemption shall be within a range of 50 per cent to 100 per cent of the amount of the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws which the applicant claimed in the previous year. The total amount exempted by this act shall be: (i) allocated proportionally within the residential tax levy on all residential taxpayers; or (ii) funded by an appropriation or transfer from existing funds while not exceeding 1 per cent of the municipality's tax levy.

SECTION 4. A person who seeks to qualify for the exemption under section 1 shall, before the deadline established by the board of assessors, file an application, on a form to be adopted by the board of assessors, with the supporting documentation of the applicant's income and assets as described in the application including a copy of the filed income tax return of the applicant showing the claimed circuit breaker income tax credit. The application shall be filed each year for which the applicant seeks the exemption.

SECTION 5. No exemption shall be granted under this act until the department of revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by: (i) a burden shift within the residential tax levy; or (ii) an appropriation or transfer from existing funds.

SECTION 6. This act shall expire 3 years after the effective date of this act; provided, however that the town of Hingham may reaffirm by a vote of the town meeting.

SECTION 7. This act shall take effect upon its passage.



*Approved, January 15, 2021.*



## Preliminary Senior Circuit Breaker Credit

### Tax Year 2021

Source: DOR Statistics of Income

As of April 2023

\*Towns where number of filers less than 6.

	ALL Filers		Circuit Breaker ("CB") Filers		
	# Filers		# Filers	Amount of CB Credit Claimed \$ Dollars	Average CB Credit \$ Dollars / Filing
(000) Unknown	34				
(001) Abington	8,756		343	347,116	\$1,012
(002) Acton	10,973		285	304,945	\$1,070
(003) Acushnet	5,503		261	245,365	\$940
(004) Adams	4,144		117	92,411	\$790
(005) Agawam	14,878		486	427,219	\$879
(006) Alford	116		*	*	*
(007) Amesbury	8,721		446	460,103	\$1,032
(008) Amherst	10,023		288	287,909	\$1,000
(009) Andover	16,769		453	472,936	\$1,044
(010) Arlington	22,486		744	791,181	\$1,063

MASSACHUSETTS DEPARTMENT OF REVENUE  
DIVISION OF LOCAL SERVICES  
BUREAU OF ACCOUNTS

Arlington

TOWN

## TAX RATE RECAPITULATION

Fiscal Year 2024

## I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 238,570,191.71
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	84,762,616.00
Ic. Tax Levy (Ia minus Ib)	\$ 153,807,575.71
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	94.6555	145,587,329.83	13,747,614,314.00	10.59	145,587,235.59
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	3.7014	5,693,033.61	537,586,224.00	10.59	5,693,038.11
Net of Exempt					
Industrial	0.1884	289,773.47	27,367,600.00	10.59	289,822.88
SUBTOTAL	98.5453		14,312,568,138.00		151,570,096.58
Personal	1.4547	2,237,438.80	211,282,260.00	10.59	2,237,479.13
TOTAL	100.0000		14,523,850,398.00		153,807,575.71

MUST EQUAL 1C

## Signatures

## Assessors

Mary H. Winstanley-O'Connor, Assessor, Arlington, dmann@town.arlington.ma.us 781-316-3061 | 12/4/2023 6:58 PM

Comment:

Dana Mann, Director of Assessments, Arlington, dmann@town.arlington.ma.us 781-316-3050 | 11/20/2023 2:31 PM

Comment:

William Zagata, Assessor Chair, Arlington, wzagata@town.arlington.ma.us 781-316-3061 | 12/5/2023 9:30 AM

Comment:

## Documents

No documents have been uploaded.

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Susan Whouley  
Date: 12/06/2023  
Approved: Thomas Guilfoyle  
Director of Accounts: Deborah A. Wagner





## **TOWN OF ARLINGTON** **PARK PERMIT POLICY**

**DRAFT 12.12.2017**  
**UPDATED 2.19.2021; 3.23.2021**

The Park and Recreation Commission has developed the following park permit policy to assist in the scheduling and permitting of the Town of Arlington Fields and Outdoor Spaces. The intent of this policy is to provide prospective field users with a guide on how to reserve a field in Arlington, clearly spelling out the expectations of permit holders by the Park and Recreation Commission. All fees assessed for field permits are used to offset direct field maintenance cost, assist with payment of portable restrooms, and provide a small amount of revenue to Arlington Recreation for the administration and oversight of town fields.

### **REQUESTS**

#### **Athletic Field Permits:**

##### **For Sports Organizations Seeking Permits**

- A. Complete the Field Request Form- Fill out the appropriate field permit request form. Only the league president, athletic director, or appointed field scheduler shall apply for field permits.

<u>Season</u>		<u>Deadline</u>
Spring	(April 1 - June 24)	January 30
Summer	(June 25 - August 26)	April 30
Fall	(August 27 – November 25)	July 30

- B. Submit Rosters- All organizations or teams requesting permits are required to submit a registration listing of all participants in their program, two weeks prior to the first date requested.. Additionally, teams or organizations may be required to submit rosters upon request, t
- C. Submit Liability Insurance- Organizations must submit a copy of their organizations liability insurance (minimum of \$1 million dollar coverage) naming the Town of Arlington as additionally insured with their initial field application.
- D. Submit Final Schedule- A final schedule must be submitted to Arlington Recreation no later than 2 weeks prior to the first game date requested by the organization. This schedule shall include all home and away games for the season.
- E. Submit Payment – Payment is due as soon as season numbers are finalized.

##### **For Individuals, Teams and Groups Seeking Permits**

- A. Complete the online field request form at: Arlingtonrec.com or email the field request form to the Director of Recreation
- B. The fields should be requested a minimum of one week in advance
- C. Payment is due when field permit is issued.
- D. Permits will be issued after all sports organization requests have been finalized.

#### **Picnic Area Request**

*Families seeking use of a picnic table area at a park for small gatherings and parties (under 50 people)*

- A. Complete online request form at: Arlingtonrec.com
- B. You may search availability online at arlingtonrec.com
- C. It is the responsibility of the group to clean up after their use. Any items brought in should be carried out including trash.

#### **Large Group or Special Event**

*For large gatherings and groups seeking to host public events*

- A. Requests must be received a minimum of one month in advance
- B. Groups may be required to attend a meeting of the Park and Recreation commission for approval
- C. Additional review may be required by the police department, board of health, board of selectmen and/or other appropriate town authorities.
- D. Police Details and/or public works support will require additional fees.
- E. Groups that are issued a permit must review final details with the Director of Recreation or his/her designee, one week prior to the event.

- F. Groups must list all activities planned on the request form
- G. Banners or signs are not allowed per the Town of Arlington Zoning-By-Laws.

### **Basketball Court/Tennis Court**

Public use of the tennis courts and basketball courts is handled on a first come, first serve basis. Arlington Recreation does allow some tennis court rentals through the playlocal application.

### **Permitting Priority:**

- 1) Arlington High School teams and all Arlington Public Schools uses, Monday – Friday until 5:45 PM during the school year. Varsity games shall be played to completion.
- 2) Arlington Recreation Programs, Arlington Youth Organizations, Arlington Town Leagues and Sports Organizations, Monday – Friday after 5:45 pm, are defined as any organization that is requesting one or more fields for four or more dates during a specific season. Rosters must contain at least 80% Arlington Residents under the age of 18.
- 3) Private schools located within the Town of Arlington, Monday – Friday until 5:30 PM during the school year. Varsity games shall be played to completion.
- 4) Arlington Adult Organizations- Any Sports Organization requesting one or more fields for four or more dates during a specific season. Rosters must contain at least 60% Arlington Residents age 18 or older.
- 5) Arlington Residents –defined as any person(s) with either residence and/or employment in the Town of Arlington.
- 6) Non Resident - defined as any person(s) with residence and/or employment outside the Town of Arlington.

## **PARK POLICIES**

### **Hours**

Parks are open for the general public daily from 6:00am – 9:00pm .. Permits are typically issued from 7:00am – 9:00pm although special requests can be made to the Park and Recreation Commission. Lighted fields can be permitted until 10:00pm.

### **Duration**

Parks are open for the general public use 12 months out of the year. Athletic Field are open for use from April 1 through November 30 (weather dependent). Use of Athletic Fields outside of this time is when the heaviest damage can occur. This is why impact use to fields will not be allowed during this time.

### **Field Closings (Weekday)**

Field closings during the week will be updated by public works and posted to the field closing notification website. All field permit holders must sign up for these notifications.

### **Field Closings (Weekends)**

Due to unpredictable weather conditions and the different effects the weather has on various fields, it's up to each individual organization to determine if a field is playable for a practice or a game. Groups are asked to use the Park Rules and Regulations as a guide to determining field conditions. If an organization or group determines that a field is unplayable on a particular day, it is the responsibility of the appropriate individual to notify their coaches and players and send an email to the Director of Recreation. Organizations/Leagues/Groups/Individuals who choose to play during inclement weather and cause damage to a field will be held liable for the damage and risk having permits for that field revoked and will need to pay to have the field repaired

### **Make-up Dates**

Requests may be made for additional permits for make-ups if they cannot be accommodated within their existing permits. Arlington Recreation will make a concerted effort to find available field space.



### **New Sports Organization/Current League Expansion**

A new sports organization is defined as any group that is not currently permitted field space from the Town of Arlington,

League expansion is defined as any growth in the number of teams or games that requires additional practice or game times or fields.

Any new in town league requesting Town of Arlington field space or any existing leagues looking to expand is required to submit a written proposal to the Director of Recreation. All requests will be reviewed by the Park and Recreation Commission.

### **Lighted Fields**

Unless otherwise stated in writing by the Park & Recreation Commission all lights at lighted fields must be off by 10:00 pm. No inning, period, or quarter should begin after 9:40 pm. All necessary grooming of the field and equipment pick-up requiring the use of lights should take place prior to 10:00pm or deferred until the next day so that the lights are off no later than 10:00pm. All participants must vacate the field of play and parking areas within 15 minutes of end of games - No Loitering.

If for any unexpected reason, the lights remain on past 10:00 pm, a written explanation of the extended light use must be submitted to the Director of Recreation by noon on the next business day.

All lights will be turned on and off by the user groups with security check by a third party coordinated by the Arlington Recreation Department and paid for by the individual user groups. It is the expectation of the Park & Recreation Commission that light access will be limited to a select group of individuals within the organization.

The following is the disciplinary actions that will be taken for extended light use past 10:00 pm by any team in the organization:

- a. **First offense** – Groups will be notified by Director of Recreation of the incident and will be given a written warning of the violation.
- b. **Second Offense** – Groups shall lose light privileges at the field of the second offense for one permitted day.
- c. **Third Offense** – Groups shall lose light privileges for one week of permitted use at the field of the third offense.
- d. **Fourth Offense** – Groups shall lose light privileges for the remainder of the permitted season at the field of the fourth offense. If the fourth offense is at the end of the season then an appropriate penalty will be recommended by the Director of Recreation and approved by the Park Commission for the next permitted season.
- e. Any organization can appeal a disciplinary action. In which case, a public hearing will be held at the next Park & Rec Commission meeting to determine the appropriate action.

### **Artificial Amplification**

Any use of artificial amplification must receive prior approval from the the Director of Recreation. A written request must be submitted at least one week prior to the event and shall include the dates and times requested the intended use and the reason for amplification.

Any amplification must also adhere to any and all noise regulations set forth by Board of Health and Town Bylaws. The Park and Recreation Commission may restrict the amount of amplification used, how amplification is used and the time of day amplification is used.

### **Violations**

Any violation of the permit policy or Rules and Regulations can result in loss of permits and future permit requests. Possible fines may be applied in cases of destruction of property due to vandalism, misuse of permit, use of field without a permit or use of a field when fields are deemed closed.

# **RULES**

## **General Rules and Regulations**

The Town of Arlington Park and Recreation Commission, Director of Recreation, or an authorized representative retains the right to set conditions and requirements suitable for safe, reasonable, and orderly use of Town Parks. Violation of rules and regulations may result in the field use permit being revoked.

1. Any person (s) violating the established Rules and Regulations or constituting a public nuisance may be required to leave the premises.
2. Permit holders are only to use those parks specifically designated on the permit. There may be another group following yours, so it is essential that the park is vacated by the scheduled ending time.
3. Park permits are issued "AS IS": bases, balls, additional barrels and other equipment are not included in the permit.
4. All trash must be placed in proper receptacles or carried out. Groups are responsible for making sure the area is picked up at the end of their daily use period (including under bleachers, the perimeter of the field or the specific park area that they were using). Do not overstuff barrels or leave trash to the side of them.
5. Drills that result in excessive wear shall be conducted outside of the marked playing surface. Please do not use lines for impact running drills. User groups are expected to use good judgment to ensure unnecessary wear during non-game time activities.
6. Vehicles may not be driven or parked on turf areas, sidewalks, service driveways, or emergency zones, no exceptions.
7. There is no alcohol or tobacco consumption allowed on Town owned property.
8. There is no subletting of any field or facility in the Town of Arlington. Permit holder must be present on site during the field or facility usage.
9. Full responsibility and liability for property damage will be assumed by the permit holder.
10. The Town of Arlington carries no medical insurance for users of its facilities. Users participate at their own risk of injury.
11. There is to be no trespassing on abutter's property for any reason.
12. There is no grilling (either gas or charcoal) allowed at the parks in town.
13. Dogs must be leashed as per bylaw article 12, section 10 and clean up per bylaw, article 12, section 10a.
14. Use of Lights, Indoor Bathroom Facilities or PA System requires prior approval and additional charges.

*Please note the following specific rules:*



### **Special Events/Picnic Areas**

- ✓ Permits are issued for a specific area, or space.
- ✓ Permits are issued for only the activities noted on the request.

### **Synthetic Field and Track Use**

- ✓ Proper foot wear at all times on both the track and synthetic field.
- ✓ No metal cleats allowed.
- ✓ No items of any kind should be placed on the track surface, including bags, tables, and goals.
- ✓ Water only, no other sport drinks or beverages allowed on track or synthetic surface.

### **Baseball and Softball**

- ✓ Soft toss against fences shall not be allowed.
- ✓ Standing water SHALL NOT be shoveled, bucketed, or swept out in any fashion. Grooming on wet fields shall be conducted by the park staff, or by approved individuals that have been properly instructed by the Park Supervisor.
- ✓ Only those amendments approved by Park Supervisor shall be used for water removal and infield conditioning.

### **Rainy Days/Wet conditions**

All athletic grass surfaces in the Town of Arlington are closed for use by anyone during the months of late November – through March. To prevent damage and for safety reasons, the fields are not to be used in rain, wet, frost or frozen conditions. Please do not allow your participants to play in any unsafe conditions and report such conditions (if necessary) to the Public Works at 781 316-3301.

If there are questions as to whether or not a field can be played on, you should check the posting on the town website <http://www.arlingtonma.gov/departments/public-works/parks-fields>. Change in status due to changing weather conditions will be updated by 1pm for weekday evening play by the public works department. Weekend play and play after weekday posting should be made by the user groups using the following guidelines.

### **Guidelines for cancellation of activity on town parks:**

1. If a footstep leaves an impression on the turf or if the grass is removed easily with a cleat, this is considered a wet field.
2. Standing puddles of water on a field, ground is water logged and/or squishy.
3. Footing is unsure and slippery.
4. Lightening or thunder is present or severe weather warnings are present.
5. Frost present or frozen fields.

### **User Group Responsibilities**

Although parks may be open for use, weather and field conditions may deteriorate during use, in these situations, it is the responsibility of the user to determine whether or not to continue or resume use. Permit holders will be financially responsible for damage to parks when used during the above condition and results in damage.

**Closed or restricted areas:**

A closed field area is at the discretion of the Director of Recreation, Park Supervisor, or the Town's designee. Any section or part of any park, facility or field may be declared closed to the public at any time for any interval of time, either temporarily or at regularly scheduled maintenance intervals.

**FEE SCHEDULE****Athletic Fields**

Category	Group	Rate
1	Arlington Public Schools and Teams	\$8.75/Participant
2	Arlington Recreation Arlington Youth Organizations Organized Town Leagues	\$10.00/Participant
3	Private Schools located in Arlington	\$13.75/Participant
4	Arlington Adult Organizations (Groups with Multiple Teams)	\$150/Team
5	Arlington Residents	\$25/Hour/Field
6	Non-Resident	\$50/Hour/Field

**Park Permits**

Category	Group	Rate
Picnic	Arlington Resident	\$50/rental
Picnic	Non resident	\$100/rental
Special Event	Arlington Non Profit Group	\$25/hr
Special Event	Arlington For Profit	\$50/hr
Special Event	Non Arlington Non Profit	\$50/hr
Special Event	Non Arlington For Profit	\$100/hr

**Additional Fees**

The following will require additional fees:

Light usage will be charge to the appropriate user groups. Charges will be based on time used and billed by the Recreation Department directly for usage.

Town providing Trash Barrels or other Public Works Support. This will be billed at the hourly overtime rate and the group will be responsible for the charge.

Police Detail will be billed at the established rate. Payment for the Detail will be paid directly to the police department.

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**From:** Joe Connelly <jconnelly@town.arlington.ma.us>  
**Sent:** Tuesday, February 27, 2024 6:59 PM  
**To:** rebeccayoungin@gmail.com  
**Cc:** Annie LaCourt; Rebecca Youngin; Annie LaCourt  
**Subject:** Re: playing fields: fees collected and amount spent by Rec Dept

Yes that's revenue for field fee rec administration per season. Seasons overlap fiscal years so numbers I gave you won't match.

Get [Outlook for iOS](#)

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**From:** Joe Connelly <jconnelly@town.arlington.ma.us>  
**Sent:** Tuesday, February 27, 2024 6:57:25 PM  
**To:** rebeccayoungin@gmail.com <rebeccayoungin@gmail.com>  
**Cc:** Annie LaCourt <Annie@lacourt.net>; Rebecca Youngin <ryoungin@town.arlington.ma.us>; Annie LaCourt <alacourt@town.arlington.ma.us>  
**Subject:** Re: playing fields: fees collected and amount spent by Rec Dept

No that's in the field fee account

Get [Outlook for iOS](#)

---

**From:** Rebecca Youngin <rebeccayoungin@gmail.com>  
**Sent:** Tuesday, February 27, 2024 5:42:07 PM  
**To:** Joe Connelly <jconnelly@town.arlington.ma.us>  
**Cc:** Annie LaCourt <Annie@lacourt.net>; Rebecca Youngin <ryoungin@town.arlington.ma.us>; Annie LaCourt <alacourt@town.arlington.ma.us>  
**Subject:** Re: playing fields: fees collected and amount spent by Rec Dept

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi again, Joe,

Could you remind me, please, which lines on the Rec budget point to which of these items? I see the three revenue items for field permit fees (4421, 4422, 4423) that sum to \$21,500. Is this amount then used for the administrative expenses you describe-- scheduling, etc? Does the amount (revenue or expenses) for the portable toilets appear anywhere on the budget?

Thanks!  
 Rebecca

On Tue, Feb 27, 2024 at 10:19 AM Joe Connelly <[jconnelly@town.arlington.ma.us](mailto:jconnelly@town.arlington.ma.us)> wrote:



Hi Rebecca,

Your questions below probably deserve a meeting rather than just an email reply. Those are some huge questions.

Here are the basics. Below is the field fee summary over the last three years.

Total Annual		Participants	Total Payment	DPW Portion	PP Portion	Rec Portion
Total Annual 2021		6067	\$76,330.00	\$35,556.00	\$16,659.00	\$24,279.50
Total Annual 2022		6811	\$85,345.75	\$39,653.00	\$20,424.25	\$27,219.50
Total Annual 2023		6727	\$69,950.75	\$39,310.00	\$19,601.50	\$16,842.88

I am averaging the fees below because they differ slightly for some groups.

DPW Portion (\$6)- Used towards the Field Turf Contract

PP Portion - (\$2.75)- Used to pay for portable restrooms

Rec Portion - (\$1.25) - Field administration (this doesn't come close to the man hours my office spends on fields but a least it is something)

- The reason in 2021 and 2022 the Rec Portion is higher is because adult softball gives us money to off set light use. This season Hurd Field was under renovation so the light bill cost was way down.

Recreation is all things field scheduling and messaging with the user groups. We do not pay for field maintenance/improvements except through capital projects.

Portable Restrooms -This cost varies depending on our contract (we bid out every year)and how many times the portable restrooms need maintenance or are vandalized. The chart below gives you an idea of the cost over the last three seasons. The reason 2023 was so out of balance was because half way through the year I needed to find a new company as United Site Services was horrible, we went with Throne Depot for their reliability and promptness and it was way more expensive. This year as you will see I am using a new company (who was low bidder) so we should be back in balance at the \$2.75 per athlete.

Year	Total Income from Restroom Fee	Total Payment to United Services/Throne Depot	Difference	Total Participants	Cost per Par
2021	\$16,659.50	\$21,918.00	\$5,258.50	6067	\$
2022	\$20,424.25	\$20,444.00	\$19.75	6811	\$
2023	\$19,579.50	\$31,811.00	\$12,231.50	6833	\$
2024	\$19,500.00	\$18,000.00	-\$1,500.00	6833	\$

The issue of field maintenance is definitely a full conversation. Unless the plan is to double the DPW park staff there is not much else that can be done.

People tend to try to compare our worst field with another town's best field. Also, all fields look great when you drive by at 30 MPH. If you take our best field and compare that to another town's best field they are

comparable. If you take our worst field and compare that to another town's worst field that is also comparable. People also try to compare our fields to rural communities with acres and acres of fields. We are a dense community with limited field resources. Our fields do not get the rest they need due to the demand. This is one reason artificial turf fields make a lot of sense in communities such as ours.

There are those that want us to go to an organic turf treatment on our fields, they think for some reason that is a magic cure to our field condition woes. Organic turf treatment may be better than synthetic treatment for the environment but there is no evidence it will deliver a better playing field. Attached is a price proposal to organically maintain Thorndike Field (\$40,000). I believe our entire contract for all of our fields is currently about \$100,000. To move to an all organic turf maintenance program my estimate is you would have to triple that cost to about \$300,000. Again, that would have no impact on overall field conditions in my opinion.

Our fees have been the same for over 10 years. Any increase of field fees will just be passed on to Arlington residents through their organization. Arlington High School's portion of the fees would impact the school athletic budget and warrant an increase from town meeting.

This is simple written summary. I am more than happy to discuss over the phone or zoom further if you would like.

Thanks,

Joseph Connelly, M.Ed.  
 Director of Recreation  
 Town of Arlington  
 781-316-3889  
[jconnelly@town.arlington.ma.us](mailto:jconnelly@town.arlington.ma.us)

### Public Records Notice

*Please be advised that pursuant to G.L. c. 4 sec. 7(26) email correspondence to and from public employees is considered a public record. Only where the content of an email falls within one of the stated exemptions within the law may the Town withhold documents or information.*

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**From:** Rebecca Younkin <[rebeccayounkin@gmail.com](mailto:rebeccayounkin@gmail.com)>  
**Sent:** Tuesday, February 27, 2024 9:34 AM  
**To:** Joe Connelly <[jconnelly@town.arlington.ma.us](mailto:jconnelly@town.arlington.ma.us)>; Annie LaCourt <[Annie@lacourt.net](mailto:Annie@lacourt.net)>  
**Cc:** Rebecca Younkin <[ryounkin@town.arlington.ma.us](mailto:ryounkin@town.arlington.ma.us)>; Annie LaCourt <[alacourt@town.arlington.ma.us](mailto:alacourt@town.arlington.ma.us)>  
**Subject:** playing fields: fees collected and amount spent by Rec Dept

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Hi Joe,

Last night's finance committee meeting included a discussion of the Field Maintenance budget under the DPW budget. There was some confusion about which departments are currently contributing toward which parts of the playing fields. Others will be following up with Mike at DPW, but we were hoping to have your input before we discuss it again at the Wednesday meeting.

- (1) How much do we currently take in from permit fees? I see three line items totalling \$21,500, but one of the members thought the number was significantly higher over all. Where does that extra money go?
- (2) What support does the Rec department give to the playing fields? It seems that field maintenance is funded entirely through DPW now, but that was not the case in the past. Is Rec paying for portable toilets? How much is that costing?
- (3) There is some concern about the condition of the fields. How much would you estimate it would cost to maintain them to what you would consider to be a good standard? Has the department considered raising user fees to a level that would support better maintenance?

Thanks very much.

best,  
Rebecca and Annie



## Student Article on Composting

JS

**Jennifer Susse** <[jennifer.susse@gmail.com](mailto:jennifer.susse@gmail.com)>

To:

Charlotte Milan; **+2 others**

Cc:

Michael Rademacher; **+1 other**

Fri 3/1/2024 12:14 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Awesome. Looping in Christine and Tara to share with the Finance Committee.

On Fri, Mar 1, 2024 at 11:08 AM Charlotte Milan <[CMilan@town.arlington.ma.us](mailto:CMilan@town.arlington.ma.us)> wrote:

Hi,

I ran this idea by one of the students and she has agreed to help Rachel and me write something. We can put it on the website as well, great idea!

The promoting of what we're calling a "demonstration project" will begin in about 2 weeks, so there will be more on the website then, including this article we'll write. We're engaged with a technical consultant and getting pricing for an FAQ.

Take care,

*Charlotte*

*Charlotte Milan*

*She/Her/Hers*

*Recycling Coordinator, Department of Public Works*

*781-316-3108*

*[arlingtonma.gov/recycle](http://arlingtonma.gov/recycle)*

*Reuse & Recycling Center location, by appointment  
33 Ryder Street*

*Mailing address and DPW Administrative Offices  
51 Grove Street, Arlington, MA 02476*

*We cannot tire or give up. We owe it to the present and future generations of all species to rise up and walk!  
-Wangari Maathai*

*[arlingtonma.gov/recycle](http://arlingtonma.gov/recycle)*

*Like Us at:*

*<https://www.facebook.com/arlingtonma>*

Follow us at:

<https://twitter.com/arlingtonmagov>

@arlingtonmagov

**From:** Jennifer Susse <[jennifer.susse@gmail.com](mailto:jennifer.susse@gmail.com)>

Sent: Wednesday, February 28, 2024 10:13 PM

To: Charlotte Milan <[CMilan@town.arlington.ma.us](mailto:CMilan@town.arlington.ma.us)>

Cc: Michael Rademacher <[MRademacher@town.arlington.ma.us](mailto:MRademacher@town.arlington.ma.us)>; [jtremy90@gmail.com](mailto:jtremy90@gmail.com)  
<[jtremy90@gmail.com](mailto:jtremy90@gmail.com)>

Subject: Student Article on Composting

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Hi Charlotte,

Christine suggested that we (you) might want to create a narrative about the student composting article. The worry is that having been inspired by the students last year someone at Town Meeting might want to know what happened with the article. Basically, we need to find a way to present the delay in an upbeat positive way. Let me know if I can help with anything.

Jennifer

--

Jennifer Susse

781-354-1770

**Envision Arlington FY25 Budget**

MB

**Michael Brownstein** <[michaelmbrownstein@gmail.com](mailto:michaelmbrownstein@gmail.com)>

To:

Tara Bradley

Cc:

Juli Brazile; Alex Bagnall <[alex.bagnall@gmail.com](mailto:alex.bagnall@gmail.com)>

Mon 2/26/2024 11:25 AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Tara,

Thank you so much for your note inquiring about our funding needs for the next fiscal year.

We want to request \$1500 as our budget for the FY25 year. This funding will cover our yearly expenses for Town Day and sponsoring Candidate Night. These costs have been consistent over the past couple of years.

We have not spent some monies from prior years because the pandemic upended our operation. Over the past year, we've been working towards becoming fully functional again and planning to use this funding for new projects. We are including in FY25 the use of some funds to support the Annual Town Survey rather than receiving CDBG funds, which has been the usual practice.

We appreciate the Finance Committee contacting us about our funding needs for the year.

Please let me know if you have any questions.

Michael



## Open Space Committee FY25 Funding Request

February 26, 2024

The Open Space Committee (OSC) is a volunteer committee responsible for preparing and implementing the Town's Open Space and Recreation Plan. Members are appointed by the Town Manager with approval by the Select Board.

The 2022-2029 Arlington Open Space and Recreation Plan (OSRP) is a policy document the Town will use to guide the protection and enhancement of its open space and recreational resources. Open Space and Recreation Plans are state-required documents that maintain a municipality's funding eligibility for certain state grants.

This OSRP establishes four goals to guide the Town's open space and recreation planning:

1. Protect the natural environment to retain its important functions and values and help Arlington adapt to and mitigate the impacts of climate change.
2. Ensure the Town's recreational facilities, conservation areas, and other public spaces meet local needs and are accessible, safe, and welcoming to all Arlington residents.
3. Support local and regional capacity to meet the needs for recreational opportunities, natural resource protection, and overall resources management to be resilient to climate change.
4. Build environmental stewardship and public awareness to support the Town's recreational facilities, conservation areas, and other public spaces.

The Committee is requesting Finance Committee approval of \$1,000 in FY25, primarily for public education and outreach to address the goals and coordinate with many others to achieve specific objectives as outlined in the Plan. Funds will also be used for regular events, such as to cover a booth at Town Day and related publicity materials, as well as a workshop and other outreach events during the spring Eco-Fest. In addition, the Open Space Committee is supporting two CPA funded projects that are expected to have some associated expenses.

This is a \$1,000 reduction from the Committee's FY24 budget, which included funds to support the release of the 2022-2029 Open Space and Recreation Plan. Updates are produced every seven years.

Respectfully submitted,

Wendy Richter and Elisabeth Carr-Jones, Committee Co-Chairs

Makowka, Steve <smakowka@compasslexecon.com>

Reference 10

Mon 2/26/2024 2:58 PM

To:Tara Bradley <tbradley@town.arlington.ma.us>;AHDC <AHDC@town.arlington.ma.us>;Carol Greeley <carol.greeley@gmail.com>;Stephen Makowka <joliesteve@gmail.com>

FY 2025 AHDC Annual Budget				
		Per period	Periods	Total
Exec. Secretary	\$	280	12	\$ 3,360
Legal Notices	\$	150	12	\$ 1,800
Postage	\$	50	12	\$ 600
Misc	\$	20	12	\$ 240
				\$ 6,000

Hello,

Wanted to send this as a reminder to please submit your budget by tomorrow, Monday, 2/26 at 4pm ET.

Please let me know if you have any questions and thank you in advance.

Sincerely,  
Tara

Tara Bradley  
Executive Secretary to the Arlington Finance Committee  
Email: [tbradley@town.arlington.ma.us](mailto:tbradley@town.arlington.ma.us)  
Cell: 802-673-2782

**From:** Tara Bradley <[tbradley@town.arlington.ma.us](mailto:tbradley@town.arlington.ma.us)>  
**Sent:** Tuesday, February 13, 2024 5:29 PM  
**To:** Makowka, Stephen <[smakowka@compasslexecon.com](mailto:smakowka@compasslexecon.com)>; AHDC <[AHDC@town.arlington.ma.us](mailto:AHDC@town.arlington.ma.us)>; Carol Greeley <[carol.greeley@gmail.com](mailto:carol.greeley@gmail.com)>; Stephen Makowka <[joliesteve@gmail.com](mailto:joliesteve@gmail.com)>  
**Subject:** Re: Historic Districts Commission FY25 Budget

Hi again Stephen,

Thanks for confirming no increase.

The Finance Committee met last night and is now requesting a budget for FY25 from every Commission/Committee receiving funding.

**Please submit a budget or explanation of the planned spending for FY25 no later than Monday, 2/26 at 4pm. If the committee does not receive a budget or explanation of planned spending by Monday, 2/26 at 4pm the committee will consider your commission's funding and may vote a \$0 budget for FY25.**

I apologize for this change in the request. Please let me know if you have any questions.

Sincerely,  
Tara

Tara Bradley  
Executive Secretary to the Arlington Finance Committee  
Email: [tbradley@town.arlington.ma.us](mailto:tbradley@town.arlington.ma.us)  
Cell: 802-673-2782

**From:** Makowka, Stephen <[smakowka@compasslexecon.com](mailto:smakowka@compasslexecon.com)>  
**Sent:** Tuesday, February 13, 2024 3:05 PM  
**To:** Tara Bradley <[tbradley@town.arlington.ma.us](mailto:tbradley@town.arlington.ma.us)>; AHDC <[AHDC@town.arlington.ma.us](mailto:AHDC@town.arlington.ma.us)>; Carol Greeley <[carol.greeley@gmail.com](mailto:carol.greeley@gmail.com)>; Stephen Makowka <[joliesteve@gmail.com](mailto:joliesteve@gmail.com)>  
**Subject:** RE: Historic Districts Commission FY25 Budget

Hello,

Reference 10

The **Finance Committee** is reaching out to the **Historic Districts Commission** regarding its *FY25 budget*.

The Town Manager Budget lists the **AHDC** budget as *\$6,000* in *FY25*.

***If you would like to request an increase to this budget, please notify the Finance Committee by Thursday, February 15<sup>th</sup> at 4:00 PM.***

*A request for an increase in budget will require that you **notify the Finance Committee by 2/15** and **schedule** a hearing at an upcoming Finance Committee meeting.* The Finance Committee meets on Mondays and Wednesdays from 7:30-10:00pm at the O'Neill Community Room at the Police Station and we must confirm the date you are attending in advance.

***If we do not hear from you with a request for an increase by the deadline, the committee will vote to level-fund your budget.***

#### 0165082 BROADWAY HISTORIC DISTRICT

5299 OTHERWISE UNCLASSIFIED	889	3,381	6,000	6,000	0	0.00%
<b>0165082 BROADWAY HISTORIC DISTRICT</b>	<b>889</b>	<b>3,381</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.00%</b>

If you have questions about previous spending from your budget, please contact a member of the Town Finance Department.

Thank you in advance!

Sincerely,  
Tara

Tara Bradley  
Executive Secretary to the Arlington Finance Committee  
Email: [tbradley@town.arlington.ma.us](mailto:tbradley@town.arlington.ma.us)  
Cell: 802-673-2782



THE ARLINGTON HISTORICAL COMMISSION  
WHITTEMORE ROBBINS HOUSE  
ARLINGTON, MASSACHUSETTS 02476  
Menotomy • 1635 West Cambridge • 1807 Arlington • 1867

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February 26, 2024

Christine Deshler, chair  
Finance Committee  
Town of Arlington, Massachusetts

Dear Ms. Deshler

Thank you for requesting information for our operating budget for FY'25. .

In FY24 the Arlington Historical Commission has continued to hold an average of four hearings and continuations a month. We have surveyed and inventoried twenty properties that are owned by the Town, including buildings, landscapes and a burial ground. In the coming year we hope to add existing inventories to be listed on the National Register and consider working on Historic Districts.

Below is a summary of our request:

**Arlington Historical Commission FY24 Budget is \$8700**

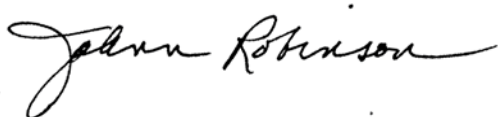
This fiscal year we expect our expenses to be as follows:

- Administrative support including our current secretary and hiring National Register consultants and researchers, managing our website.
- Educational events and publishing a brochure and our new responsibilities to protect historic properties as we work with Inspectional Services.
- Mailings to all properties on our Inventory Significant and Historic Properties

**We request that our budget remain as is for FY25.**

I look forward to presenting our request and providing an informed understanding of our budget requirements for FY25.

Sincerely,



JoAnn Robinson, chair, Arlington Historical Commission

cc: Tara Bradley, executive secretary, Arlington Finance Committee  
Michael Gervais, Arlington Historical Commission Associate  
JoAnn Robinson, Chair, Arlington Historical Commission

<b>LGBTQIA+Rainbow Commission Proposed FY25 Budget</b>		
<b>Category</b>	<b>Benefit</b>	<b>Budget FY2025 Anticipated Expenses</b>
<b>Administration and Supplies</b> - Website (wordpress) \$180 - Mailchimp \$240 - Additional administrative supplies- nametags, markers, etc. and other incidentals \$80	The commission uses it's website <a href="https://rainbowarlington.org/">https://rainbowarlington.org/</a> up to date, and posts events, other local happenings, resources and more for the community to access. The newsletter that goes out through the mailchimp account, reaches hundreds in the town and is necessary to outreach work.	\$500.00
<b>Marketing and Communications</b> - \$350 for printing services for the year for flyers and posters for programs - \$150 for content design or flyers and social media, and commission logo stickers, also if any translation is needed	Content creation is typically done in house but for certain programs events, a deisgner may be needed, additionally if content needs to be translated funds will be used for that, to foster more inclusivity. Printing services are required for flyers and posters that are distributed throughout town.	\$500.00
<b>Programming and Events</b> - Community Conversation programs with APS - includes, is but not limited to: speaker fees and materials, books, (\$500) - Pride Programming- spraypaint for crosswalk (\$800), rainbow flags, stickers, DJ, food, and rental space fee will be \$1,000, if not more - Transgender Day of Resilience, Transgender Day of Visibility (\$200) for rental space, materials- vigil lights, food and beverage	Much of the commissions work is centered on providing the community with events and educational opportunities. Rental fees for town spaces, speaker fees, and materials for these programs are needed and the cost is increasing each year. More than half of the commission's budget goes to programming, which impacts so many in the community.	\$2,500.00
<b>Co-sponsorship</b> - Actively support co-sponsorship of community advocacy, programs and events with fellow local groups - Programs include, but are not limited to: Sage Table with Council of Aging, Day of Learning with AHRC, Autism Acceptance Month program with Disability Commission and AHRC- \$400 - Support GSA and school groups \$100	The commissions is always working in collaboration with other boards, commissions, local organizations, the schools and more. The commission not only promotes the programs, but also provides financial support to co- sponsored programming to ensure that the needs of the paritcipants are being met.	\$500.00
<b>Total</b>		<b>\$4,000.00</b>



## Transportation Advisory Committee

Date: February 21, 2024.

To: Arlington Finance Committee.

From: Laura Swan, TAC Chair

Subject: FY2045 Budget Proposal

The following table presents the proposed FY2025 budget for the Transportation Advisory Committee.

Item	Explanation	Amount
Traffic Analyses for Transportation Projects and Requests	TAC responds to requests from the Select Board and hires outside vendors (mainly Accurate Counts – Data Collection Services) when the Town lacks equipment or staff to collect data; determined on a case-by-case basis.	\$1,550
Pedestrian Flag Program	Materials needed to maintain the Pedestrian Flag Program, such as flags, cannisters, labels, etc.	\$350
Town Day Materials	Miscellaneous supplies and materials to support tabling activities, such as banners and posters.	\$100
<b>FY 2025 Total</b>		<b>\$2,000</b>

ACAC FY25 Budget: Summary		
<b>PREV. RAISED FUNDS</b>		<b>FY25 Budget</b>
	Unrestricted uses	\$15,000
	Mural Project	\$18,000
	<b>TOTAL PREVIOUSLY RAISED FUNDS</b>	<b>\$33,000</b>
<b>REVENUE</b>		<b>FY25 Budget</b>
	Town of Arlington Allocation	\$35,000
	Individual Donations	\$5,000
	Business Donations	\$7,500
	Grants	\$50,000
	<b>TOTAL REVENUE</b>	<b>\$97,500</b>
	<b>TOTAL REVENUE AND PREV. RAISED FUNDS</b>	<b>\$130,500</b>
<b>EXPENSES</b>		<b>FY25 Budget</b>
<b>Programs</b>	<b>Programming</b>	
	Town Day, Poet Laureate, Town Wide Painting	\$12,500
	Grants Committee Projects	\$21,300
	Mural Celebrations and Support	\$1,000
	Mural Project	\$18,000
	Public Art Curation	\$20,000
	Rev 250 Special Programming	\$30,000
	<b>Total Programs</b>	<b>\$102,800</b>
<b>Website</b>	<b>Total Website</b>	<b>\$3,000</b>
<b>Marketing</b>	Consultant	\$9,600
	Advertising	\$6,000
	Marketing	\$4,400
	<b>Total Marketing</b>	<b>\$20,000</b>
<b>Fundraising</b>	<b>Total Fundraising</b>	<b>\$1,200</b>
	<b>TOTAL EXPENSES</b>	<b>\$127,000</b>
	<b>TOTAL PREV RAISED FUNDS &amp; BUDGETED REV</b>	<b>\$130,500</b>